

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, January 12, 1966

The meeting was called to order by President Hewes.

Present: Hewes, English, Miller, Hartley, Burnham—5.

Absent: DesRochers, Gibson, Sheets—3.

Approval of minutes of November 10 and December 8, 1965 were approved as printed.

Mr. Jack Drew, L. A., appeared before the Park Board and presented plans for Grand River Park, Averill Park and Attwood Park.

Referred to the Park and Recreation Committees to develop needs with the Staff, using the available monies, and come back to the Park Board with some recommendations.

COMMUNICATIONS:

Letter from Mr. Walter E. Hahn, Sr.,—Hahn Agency, Inc.—relative to Lots No. 4 and 5 Assessor's Plat No. 54—East Grand River and Green Street.

By Mr. Burnham—

That this be referred to the Director for a description and recommendation.

Carried.

Letter from Eric Figg relative to requesting change in baseball rules.

By Mr. English—

That the Superintendent of Recreation write a letter thanking him for his suggestions and stating the rules were revised as of November 10, 1965 and will stand as accepted.

Carried.

Submission of schedule of recreation per-

sonnel for classes at Michigan State University.

Placed on file.

Letter of thank you from Louis F. Twardzik, Chairman Conference Planning Committee, for the services of Mrs. Whitehead and Staff, in accomplishing the majority of the work, that resulted in the best Annual Conference of the Recreation Association of Michigan.

Placed on file.

Cemetery financial report submitted.

Placed on file.

Perpetual Care report submitted.

Placed on file.

COMMITTEE REPORTS AND RESOLUTIONS

By the Finance Committee—

That we permit Jerome Allen, Assistant City Forester, to attend the annual Midwest Shade Tree Conference to be held in Kansas City, Missouri, February 2, 3, 4, 1966 and that up to \$150.00 be allowed to be expended from account No. 300250 Conference expenses.

Carried.

By the Finance Committee—

That the 1966-67 budget as prepared and presented be approved and that it be submitted to the Mayor for his consideration.

Carried.

Forestry Division report submitted.

Placed on file.

JANUARY 24, 1966

COUNCIL PROCEEDINGS

103

Park Division report submitted.

Respectfully submitted,

Placed on file.

GARTHA J. DUNCKEL,
Secretary.

Recreation Division report submitted.

Approved by:

Placed on file.

CHARLES G. HAYDEN,
Director Parks and Recreation.

Director's report.

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OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, February 9, 1966

The meeting was called to order by President Hewes.

Present: Hewes, English, Miller, Hartley, DesRochers, Sheets, Gibson—7.

Absent: Burnham—1.

Approval of minutes of January 12, 1966 were approved as printed.

COMMUNICATIONS

Letter from American Bank and Trust Company relative to Certificates of Deposits.

By the Finance Committee—

That the Finance Committee approve the action of the City Treasurer and the Park Director who encashed Certificate of Deposit No. 2499 with the American Bank and Trust Company in the amount of \$11,246.72 and reinstated same including interest which totaled \$11,534.15.

Carried.

Letter from Harris F. Beeman, Michigan State University, request permission to plan two regattas on the Grand River and use of the Grand River.

By the Park Committee—

That the request of Harris F. Beeman, M.S.U., be approved as requested for the use of Grand River Park in connection with the planning of two regattas on April 22 and May 21, 1966, further that he be so notified and that this request must be in concurrence with the Boat and Water Commission, Department of Conservation, 212 South Grand, for the use of the Grand River.

Carried.

Letter from Lansing Symphony Association, Inc. thanking the City of Lansing for \$1,200.00 contribution.

Placed on file.

Copy of communication relative to Lincoln Community Center from Oldsmobile.

By Mr. Gibson—

That a copy of the letter sent to Community Services Council relative to the Lincoln Center Annex be forwarded to City Council for their consideration.

Carried.

Letter from Frank L. Sickelsmith, Assistant Director, relative to property to be used for a golf course.

Referred to Park Committee.

Communication from Herbert E. Kipke, Superintendent of Recreation, relative to revised Softball and Basketball rules.

Referred to Recreation Committee.

Letter from Lansing Community College requesting use of the Tennis Courts at Ranney Park and a Ballfield at Bancroft Park.

By Mr. English—

That we approve the request for the use of Tennis Courts at Ranney Park beginning April 8 through June 23, 1966 from 1:00-3:00 P.M. on Tuesday, Thursdays, and Fridays and the Ballfield at Bancroft Park beginning April 8 through June 23, 1966 from 1:00-3:00 P.M. on Wednesdays with the exception that you must furnish your own Soccer Goals and arrange for installation, maintenance and removal of Soccer Goals June 23, 1966.

Carried.

Thank you from Mr. and Mrs. Lee Bancroft.

Placed on file.

Thank you from Jean Aal on behalf of the Dance Council.

Placed on file.

Thank you from Judi Pressick on behalf of the Greater Lansing Area Dance Council.

Placed on file.

Copy of action taken by City Council January 17, 1966 relative to damage to a truck caused during an operation of the Forestry Division.

Referred to City Attorney.

REPORTS TO THE BOARD

Received and placed with the City Treasurer for safe keeping Pacific Telephone and Telegraph Company Debentures \$15,000.00 3¼% Due 3/1/78 Certificates No. RB130 and RV 69 yielding 4 7/8%.

Placed on file.

Cemetery financial report submitted.

Placed on file.

Perpetual Care report submitted.

Placed on file.

COMMITTEE REPORTS AND RESOLUTIONS

By Mrs. Miller—

That the proceeds of sale from the Beck property and accounting from same be reviewed with the Controller and Finance Committee of the City Council and further that a request be made that these funds be invested and placed for use under the jurisdiction of the Park Board.

Carried.

By the Finance Committee—

That David Galvin, Vector Technician, be permitted to attend the American Mosquito Control Annual Meeting to be held in Atlanta, Georgia, March 6-11, 1966, and that up to \$250.00 be allowed to defray ex-

penses from budgeted Vector Control Funds for this purpose.

Carried.

By the Finance Committee—

That up to \$100.00 be approved for registration and meals for Parks and Recreation personnel attending the annual Great Lakes Training Institute being held at Pokagon State Park, Angola, Indiana, February 21-26, 1966.

Same to be expended from budgeted conference account No. 300250.

Carried.

Forestry Division report submitted.

Placed on file.

Park Division report submitted.

Placed on file.

By the Park Committee—

That the following described property never having been used for park use but under the jurisdiction of the Park Board and located in the 1500 block of East Grand River Avenue be recommended for sale by public bid and further that a copy of the resolution be forwarded to the City Council and Planning Department.

Carried.

Recreation Division report submitted.

Placed on file.

Director's report.

Respectfully submitted,

GARTHA J. DUNCHEL,
Secretary.

Approved by:

CHARLES G. HAYDEN,
Director.

VI OF THE CIVIL RIGHTS ACT OF 1964.

WHEREAS the Lansing Housing Commission (herein called the "Local Authority") proposes to enter into a contract for financial assistance which is subject to Title VI of the Civil Rights Act of 1964, the regulations of the Housing and Home Finance Agency effectuating Title VI, and the requirements of the Public Housing Administration pursuant thereto,

BE IT RESOLVED BY THE LANSING HOUSING COMMISSION AS FOLLOWS:

THE STATEMENT OF LOCAL AUTHORITY AS TO COMPLIANCE UNDER TITLE VI OF THE CIVIL RIGHTS ACT OF 1964 in substantially the form of PHA 3037 hereto attached is hereby approved and accepted both as to form and substance and the President or Vice President of the Lansing Housing Commission is hereby authorized and directed to execute said statement on behalf of the Local Authority, and the Secretary is authorized to send said statement to the Public Housing Administration ("PHA").

A motion was made by Commissioner Clapp, supported by Commissioner Blackall that the foregoing Resolution be adopted. The motion was carried by the following vote:

Ayes: Commissioners Blackall, Clapp, Oliver—3.

Nays: None.

ARCHITECT'S REPORT

1. Local architects that had not returned their questionnaires were called and reminded that the deadline for returning of questionnaires was March 15.
2. It was requested by Commissioner Clapp that a list and review be made for the Commissioners by the Director of architects contacting office, those receiving questionnaires, returning questionnaires; those who were interviewed and those who were rejected, so that Commission can review before coming to a final decision.

It was suggested that when the final selections are made, architects not selected should be notified.

General discussion followed.

Meeting was adjourned at 4:15 P.M.

Respectfully submitted,

WILLIAM MATEER,
Secretary.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, March 9, 1966

The meeting was called to order by President Hewes.

Present: Hewes, English, Miller, Hartley, DesRochers, Sheets—6.

Absent: Burnham, Gibson—2.

Minutes of February 9, 1966 were approved as written.

COMMUNICATIONS

Letter from Rev. Issleib requesting use of Groesbeck Golf Course for Easter Sun Rise Service, Sunday, April 10 at 5:45 A.M.

By Mr. English—

That permission be granted.

Carried.

Letter from Greater Lansing Publinx Golf Association relative to Tournament Schedule and recommendations.

By Mr. English—

That the Tournament Schedule for the Greater Lansing Publinx Golf Association be approved as requested and that the recommendations be referred to the Recreation Committee for study.

Carried.

Letter from American News Company re: property at 400 Edmore Street.

Referred to Park Committee.

Copy of letter to Reliance Insurance Company from the City Attorney relative

to performance of contract with American Bleacher Corporation.

By Mr. English—

That a letter be written to the City Attorney requesting that whatever steps are necessary to settle this matter be taken as soon as possible.

Carried.

Letter from City Attorney relative to use of motorized golf carts.

By Mr. English—

That the policy be continued to prohibit the use of motorized golf carts on Municipal golf courses.

Carried.

Letter from Elmhurst P.T.A. program chairman commending presentation made by Ronald Borseth, Security Officer, on program.

Placed on file.

COMMITTEE REPORTS AND RESOLUTIONS

By the Cemetery Committee—

That the request of Christine Janet Turan, daughter, to remove William Henry Neuman, father, from Subd. 7 and re-inter in Subd. 6 of Lot 50 Section P, Mount Hope Cemetery be approved. Reason for removal: owner wishes to transfer burial rights on Subs. 7 and 8 of said lot to Minnie Gikas.

Carried.

By the Cemetery Committee—

That the request of Christine Janet Turan to transfer Burial Rights on Subs. 7 and 8, Lot 50 Section P, Mount Hope Cemetery to Minnie Gikas be approved.

Carried.

By the Finance Committee—

That Jeffery Jackson, Naturalist, be permitted to attend the annual meeting of the Association of Interpretive Naturalists at Cumberland State Park, Cumberland, Kentucky, March 31-April 2 and that up to \$115.00 be allowed to be expended from budgeted funds No. 300250 for this purpose.

Carried.

Forestry Division Report submitted.

Placed on file.

By Mrs. Sheets—

That Jane Rust, the Cemetery Clerk of the Department be appointed to serve as Secretary to the Park Board.

Carried.

By the Parks Committee—

That the twenty acres of land lying adjacent to and West of our Cavanaugh Park which was accepted from the donor Walter Staskowski on February 21, 1965 by the City Council and placed under the jurisdiction of the Park Board be included in the description of that land known as Cavanaugh Park.

Carried.

By the Parks Committee—

That a letter of thanks be sent to Walter and Helen Staskowski, donors of 20 acres of land adjacent to Cavanaugh Park, as the Park Board appreciates this act and considers it a fine contribution to the health, welfare and recreation of so many thousands of its citizens.

Carried.

By the Park Committee—

Certain land which is owned by the Capital City Airport has had the consideration by the Committee as to the possibility of constructing a golf course. This is deemed inadvisable for the following reasons:

—Area would be sufficient for only a nine hole course.

—Topography does not lend itself to this usage and construction including drainage appears that cost would be excessive.

—No commitment as to lease period can be obtained as Airport Board must retain power of refusal of privilege within a 24 hour period.

Carried.

The Board resolved itself into a Committee of The Whole for the purpose of considering the suggested revisions of fees and charges for recreation activities.

Meeting reconvened.

By the Park Committee—

The Park Board has a desire to maintain and create better facilities and recreation programs for all the citizens of the City.

Costs have continued to rise on labor, fringe benefits, equipment, repairs and

maintenance of grounds and buildings, placing more and more burden upon the tax paying public. The Park Board wishes to offset a portion of these increased expenses by allowing the users of certain specialized facilities and programs to share a larger portion of these costs with the tax payer.

Over the years the people of the City have shown a desire for high quality recreation facilities. With this in mind the following revised fees and charges are recommended for adoption by the Park Board.

Activity	1965 Fee	1966 Fee
Golf		
Adult Lessons	\$ 5.00	\$ 8.00
Teen-age Lessons	2.00	3.50
Tournaments	Fee +	Fee +
Groesbeck	1.50	1.75
	2.75	3.00
Waverly	1.25	1.50
Red Cedar	1.00	1.25
Sycamore75	1.00
Teen-age Weekday35	.50
Teen-age Evening and Holiday55	.75
Senior Citizen30	.50
Swimming		
Outdoor:		
Children — Weekday	—	.15
Children — Evening, Sunday and Holidays10	.15
Adult25	.35
Indoor:		
Children10	.15
Adult25	.35
Cedar Rec. Center		
Adult Crafts	2.00	4.00
Recreation Clubs		
Adults	—	2.00
Jr. and Sr.	—	1.00
Elementary	—	—

Softball

Fee to file a contract:

Men	\$ 2.00
Women	2.00
Girls	1.00

Baseball

Fee to file contract:

Men	2.00
Juniors	1.00

Basketball

Fee to file a contract:

Men	2.00
Women	2.00
Girls	1.00

Touch Football

Fee to file a contract

Tennis Lessons

Children	2.00
Adult	4.00

Reservations

Grand Woods — Single.....	3.00	5.00
Double.....	5.00	8.00
Community Halls — Single....	3.00	5.00
—Double....	5.00	8.00
Rummage Sale.....	12.00	14.00
Miller Road Community Hall	4.00	5.00
	6.00	7.00
	10.00	12.00
	20.00	23.00
Cedar St. Rec. Center.....	—	15.00

Picnic Reservations:

Minimum Charge 3 tables...	2.25
Carried.	

By Mr. English—

That the Recreation Committee moves for adoption of the rules and changes for Softball and Basketball as presented by the staff so as to match the revisions approved for the Adult Baseball Rules.

Meeting adjourned.

Respectfully submitted,

JANE RUST,
Secretary.

Approved by:

CHARLES G. HAYDEN,
Director.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, April 13, 1966

The meeting was called to order by President Hewes.

Present: Hewes, English, Miller, Hartley, Sheets—5.

Absent: Burnham, Gibson, DesRochers—3.

Minutes of March 9, 1966 were approved as written.

COMMUNICATIONS

Petition with 115 signatures for the spraying of mosquitoes within the City of Lansing, referred by City Council to the Park and Recreation Department. Mr. Dale Hitchcock appeared and spoke in behalf of the petitioners.

Referred to the Forestry Committee.

Referral from City Council that the Board consider feasibility of acquiring vacant land bounded by Logan, New York Central property and Victor Avenue in Holly Park Subdivision.

Referred to Park Committee.

Referral from City Council that the Board consider possibility of acquiring a vacant strip of land bounded by Lockmoore Drive, Brighton Drive, Hillborn Lane, Stillwell Avenue and Sumpter Street.

Referred to Park Committee.

Communication from City Council requesting Park Board to inform the Council what it proposes to do with buildings and property under its control in the 500 block of East Michigan Avenue.

Referred to the Committee of The Whole.

By Mr. English—

That Mr. Hayden obtain an opinion of the fair market value of the property from a competent appraiser and report back to the Board as soon as possible.

Carried.

Notice to Board members that the Department Budget Hearing with City Council is scheduled for Monday, April 18, after the Council meeting.

Placed on file.

Letter from Raymond J. Ackerson requesting permission to use the old Everett High School football field for games to be played every Sunday by the Capitol City Midget football league, September 11 through October 30, 1966.

By Mr. Hartley—

That permission be granted as requested with the understanding that there shall be a charge made of twenty-five cents per bleacher seat to offset costs to the department for assembling and removal of the bleachers. The department will assist, as it may be able at each game, in roping off the field, marking the field and furnishing toilets and a Park Attendant.

Carried.

Letter from Board of Water and Light regarding proposed new wells and transmission pipelines.

By Mr. English—

That permission as requested be granted providing Staff agrees to the locations and that they are adequately screened with suitable material, as necessary.

Carried.

Communication from Pleasant Grove School P.T.A. urging the Park Board to do whatever is possible to support and promote the resolution by Councilman Bradshaw to approve development of two parks in the southwest side of Lansing.

Placed on file.

Letter from R. L. Baldwin, Quaker Oats Company, requesting use of one of our City Parks for A. A. U. Physical Fitness Program on May 28, 1966.

By Mr. Hartley—

That this request be approved subject to investigation by the Superintendent of Recreation to determine if donation of prizes would be in violation of the Michigan High School Athletic Association rules and regulations.

Note: Study of the material sent us for this event and inquiry through the Michigan High School Athletic Association on April 14, 1966 indicates that some facts about the competition and the method of awarding the prizes are unclear. There appears to be insufficient knowledge to determine for sure what effect the event would have on eligibility of Junior and Senior High School boys taking part.

REPORTS TO THE BOARD

With the Beck Trust Fund check for \$22,500.00 a Certificate of Deposit was purchased at the Bank of Lansing @ 4.85%, due March 10, 1967, Certificate number 4172, and was placed with the City Treasurer for safe keeping.

Placed on file.

Cemetery Financial report and Perpetual Care report submitted.

Placed on file.

COMMITTEE REPORTS AND RESOLUTIONS

By the Finance Committee—

That the Finance Committee together with the Director be empowered to purchase suitable bonds with \$5,000.00 of cash assets of the perpetual Care Account—same to be reported back to the Board.

Carried.

By the Building Committee—

Recommend that the Park Board accept the Storage Building at Washington Park constructed by the Jerry Cook Construction Company, the same being constructed in accordance with the contract and that payment of \$9,589.75 be approved.

Carried.

By the Finance Committee—

That the Park Board extend a vote of gratitude to the Scott Art and Garden Center Board for its gift of \$125.00. This gift to the City of Lansing is in recognition of

their appreciation for the facilities at the Center.

Carried.

By the Finance Committee—

That the Park Board permit Mr. Donald E. Smith, Assistant Superintendent of Recreation to attend the Great Lakes Conference at Rochester, Minnesota being held April 17th through 20th and up to \$150.00 be allowed for his expenses, same to be expended from Conference fund as budgeted.

Carried.

By the Finance Committee—

That a Merit Salary increase commencing July 1, 1966 be recommended for Assistant Director of Parks and Recreation Theodore J. Haskell, and the Director, Charles G. Hayden.

Carried.

By Mr. English—

That President Hewes be empowered to sign whatever papers are necessary for the above.

Carried.

By the Forestry Committee—

In answer to the recent petition submitted to the City Council and referred to the Parks and Recreation Department, we recommend continuance of environmental spraying for mosquito control, as opposed to a general aerial spray application over the City. This effort to control mosquitoes and their larvae, together with citizen education on sanitation practices, including drainage, helps reduce mosquito population and is recommended by the Federal, State and County Health agencies.

Carried.

Forestry Division report submitted.

Placed on file.

Park Division report submitted.

Placed on file.

Recreation Division report submitted.

Placed on file.

By Mr. English—

That the request by the Lansing Publinox Golf Association to use the four City Golf courses on the morning of June 29, without

charge, for the Junior Golf Tournament, be approved.

Carried.

By Mr. English—

That the City assumes no responsibility in obtaining or providing caddies for the participants in the Lansing Publinx Golf Association tournaments. Any provision for this service must be arranged for by the participant.

Carried.

Director's comments were made and discussed.

Meeting adjourned.

Respectfully submitted,

JANE RUST,
Secretary.

Approved by:

CHARLES G. HAYDEN,
Director Parks and Recreation.

OFFICIAL PROCEEDINGS OF THE HOUSING COMMISSION OF THE CITY OF LANSING

Proceedings, April 12, 1966

The April 12, 1966 meeting of the Housing Commission was opened by President Oliver at 1:35 P.M.

ROLL CALL

Present: Commissioners Blackall, Oliver, Owen—3.

Absent: Commissioners Clapp and Patterson—2.

The minutes of April 5, 1966 were approved as printed.

CORRESPONDANCE

1. Copy of a letter sent to Planning Department from Lansing School District was read and discussed. Letter to be answered by Planning Department.
2. Letter from Human Relations Committee about a meeting to be held April 12, 1966 at 4:00 P.M.

DIRECTORS REPORT

1. Director reported on the progress of the Leasing Program.
 - a. The Lease form between the Board Rental Corporation and the City of Lansing Housing Commission has been approved by the Council. It will now go to the Chicago PHA Office for their approval.

2. Annual Contribution Contract to be sent to Council for their approval.
3. Preliminary Loan Contract has been approved by the PHA Chicago Office.
4. Next step—budget submission.
5. Director reported on the Turnkey Program. Roseville has the only program in actual operation, and there have been consultations by phone. There was a general discussion by the Commissioners of the Turnkey Program.

There will be a meeting of all interested developers and a Mr. Connolly from PHA on Friday, April 15, 1966 at 2:00 P.M.

6. Commissioners reminded of Budget hearing with the Council Tuesday night at 8:30 P.M.

PRESIDENT'S REPORT

The President officially appointed Commissioner Blackall to the Staff Committee and Commissioner Clapp to the Bonding and Sites Committees.

NEW BUSINESS

There was a general discussion of where the office and maintenance areas should be located when the projects are built.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, May 11, 1966

The meeting was called to order by President Hewes.

Present: Hewes, English, Miller, Hartley, DesRochers, Sheets, Burnham—7.

Absent: Gibson—1.

Minutes of the April 13, 1966 meeting were approved as written.

COMMUNICATIONS

Mr. Robert L. Ryden of the Capitol City Water Ski Club appeared with a letter requesting the Board's consideration to permit the sale of concessions, programs, and the solicitation of donations at the annual Michigan State Water Ski Championships event held on the Grand River at the Lansing Boat Club July 16th and 17th, 1966.

By Mr. Hewes—

That this matter be handled by the Director and Security Staff and that a letter of instruction be prepared to the Capitol City Water Ski Club, the Lansing Boat Club and the Security Officer in charge.

Carried.

Mr. Arthur Cranmer and Mr. Harold I. Smith of the Softball Advisory Board appeared to protest Rule VII, Section J. of the Official Rules and Regulations for Softball, 1966.

By Mr. English—

That rule VII Section J be omitted in Softball and that interpretation guidelines be provided for managers and umpires relative to Section 0 of the rule applying to baseball.

Carried.

Letter from Mr. Norman G. Hicks, Y.M.C.A. to use the Bancroft Park playfield area Saturday, May 21, 1966 for a Field Day Activity for grade school boys.

By the Parks Committee—

That the request of Mr. Norman G. Hicks, Program Director and Gray-Y Supervisor, Y.M.C.A., Lansing, to use the Bancroft Park playfield area Saturday, May 21, 1966 for a field day activity for grade school boys be approved.

Carried.

Letter from Larry Owen, President of the Lansing Shuffleboard Club, requesting the Moores Park courts on June 24th and 25th, 1966 for a State tournament.

By the Parks Committee—

That permission be granted to the Lansing Shuffleboard Club to use the Moores Park courts on June 24th and 25th, 1966, for a State Tournament and that the courts be reserved on these dates between the hours of 9:00 A.M. and 6:00 P.M. for their use.

Carried.

Letter from Darl Black of the Peoples Church expressing appreciation on behalf of the Youth Council of the Greater Lansing Council of Churches for allowing them to use the facilities at Groesbeck Golf Course for the Easter Sunday Sunrise Service.

Placed on file.

Letter from the Pleasant Grove School PTA Executive Board approving and supporting the development of the two parks on the southwest side of Lansing.

Placed on file.

Letter from Frank J. Leahey protesting use of a chemical spray to fight mosquitoes in Lansing.

By Mr. Des Rochers—

That a copy of the news release on mosquito control that is now in prepara-

tion be sent to Mr. Leahey in answer to his communication.

Carried.

Letter from Councilman Harold Moore requesting Board and Staff to re-analyze D.E.D. procedures and charges.

Referred to the Forestry Committee and Staff.

REPORTS TO THE BOARD

Cemetery Financial Report and Perpetual Care Report submitted.

Placed on file.

COMMITTEE REPORTS AND RESOLUTIONS

By Mr. Miller—

That the Board recommend acceptance of the bid from Mount Hope Monument Co. after checking the charges with them for a statuary for the new infant section in Evergreen Cemetery.

Carried.

By the Parks Committee—

That the matter of acquiring the vacant land bounded by Logan Street, the New York Central property and Victor Avenue in the Holly Park subdivision, and the matter of acquiring a vacant strip of land bounded by Lockmoore Drive, Brighton Drive, Hillborne Lane, Stillwell Avenue and Sumpter Street be referred to the Park Staff for the purpose of discussion with the Board of Education.

Carried.

By the Recreation Committee—

That the Park Board recommend to the Personnel Committee and Personnel Department that Junior Baseball umpires weekly salary rate be adjusted from \$38.00-\$40.00 weekly rate upward to \$45.00-\$60.00 weekly rate.

Carried.

By the Parks and Recreation Committees—

That the plans drawn by Jack Drew, Landscape Architect, for development of

Averill Park be approved as presented and be put out for bid.

Carried.

By Mr. Des Rochers—

That Larry R. Mangles and Mr. Charles Phillips be sent a letter calling attention to the conditions set forth on June 9, 1965 relative to Mr. Mangle's reinstatement for the 1966 City League Baseball season and informing them that because these conditions were not met, that Mr. Mangles be declared ineligible to participate in any capacity in City League Baseball.

Carried.

By Mr. English—

That the Park Board go on record as opposing any legislative control of our Municipal Cemeteries and that a letter be sent to the proper authorities making this opposition known.

Carried.

A very interesting display of Crafts was presented by Mr. Kipke for the Board's viewing, made by the Senior Citizens.

Directors comments were made and discussed.

Directors reported to the Board on several matters.

Assistant Director's comments were made on the Community College project.

Meeting adjourned.

Respectfully submitted,

JANE RUST,
Secretary.

Approved by:

CHARLES G. HAYDEN,
Director, Parks and Recreation.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, June 8, 1966

The meeting was called to order by President Hewes.

Present: Hewes, English, Miller, Hartley, DesRochers, Sheets, Burnham—7.

Absent: Gibson—1.

Correction to minutes of May 11, 1966 were ordered relative to the request of the Capitol City Water Ski Club, the resolution was made "By Mr. English" instead of "By Mr. Hewes." Minutes were declared approved as corrected.

Mr. John Polhamus, Mr. Richard Seaver, Mr. Charles Riker and Mr. Eugene Sellers appeared to request that Midget Baseball games be scheduled in the late afternoon or early evening hours instead of mornings, due to the difficulty in obtaining adult managers for teams in some cases. Staff requested to work this out and if possible to include some late games.

Mr. Al Hansen appeared with a letter written on the behalf of the Men's City Baseball League Managers calling attention to the rule relative to eligibility which states that members of a team under contract must be two-thirds or more residents of the City of Lansing, and asking the Board's consideration to change this rule to read the "Greater Lansing Area," which would include Lansing, East Lansing, Okemos, Holt, and Grand Ledge.

Referred to Recreation Committee.

Sandra Rausch, Jean and Nita Spitzley appeared in support of a petition which was presented to the City Council and referred to the Park Board with approximately 1000 signatures of school children, requesting that fees for the outdoor swimming pools be reconsidered.

Ralph Herriott, Cemetery Superintendent, was present and reported on the present conditions in the Cemeteries. Possible solutions to the problems were discussed.

Mr. Newhouse, Superintendent of Parks, reported the shortage of labor in the Parks Division, and the difficulties being encountered in hiring and retaining employees at present wages.

COMMUNICATIONS

Letter from J. Wesley Olds, Architect, referred from City Council, relative to planning for construction of Community Centers.

Placed on file.

Letter from I. Donald Urbansky.

By the Parks Committee—

That permission be granted to the request of the chairman of the Lansing Jaycee Junior Tennis Tournament for all the tennis courts in Ranney Park to be reserved June 18th and 19th or 20th, in case of rain, for the tournament to be held for any child aged 10-18.

Carried.

Letter from Charles Sweeney requesting Groesbeck Golf Course for Cross Country October 29th.

By the Parks Committee—

That permission be granted to the request to use Groesbeck Golf Course on Saturday, October 29, 1966 from 9:00 to 11:00 A.M. for the State Regional Cross Country for classes A and B.

Carried.

Notice from American Bank and Trust Co. of 5% Certificate of Deposits.

Placed on file.

Letter from Dr. F. Hoyt Taylor referred from City Council relative to D.E.D. removal policy.

By the Forestry Committee—

We do not recommend acceptance of Dr. F. Hoyt Taylor's proposal concerning removal of D.E.D. private trees inasmuch as it appears to us to be based upon many

incorrect assumptions and a trial of his recommended procedures would require considerable additional expense and if proven faulty, the City would bear needless expense and considerable inconvenience.

Carried.

COMMITTEE REPORTS AND RESOLUTIONS

By the Finance and Recreation

Committees—

That inasmuch as the Park Board wishes to allow a certain share of costs for the swimming program to be borne by swimmers as opposed to all costs for outdoor swimming to be borne by the tax-payers of the City, it is recommended that fees as established be continued for the 1966 season. Moreover, to insure that no child be deprived of the opportunity to swim because of inability to pay the established fee, free swimming periods for children have been scheduled mornings from 10 A.M. until 12 noon at both Hunter and Moores Park pools.

Carried.

By the Forestry Committee—

Funds allocated in our 1966-67 budget for removal of D.E.D. trees on private property amount to \$70,000.00. Based upon the history of the past year, we conclude that this amount will not cover the estimated expense of the program. We would therefore recommend that the 1965-66 City policy of paying for one half the removal costs above \$50.00 be changed to assist private owners by paying one half of the removal costs above \$75.00. By changing our policy it would appear that if 2,700 trees are removed, which is our estimate, we would spend approximately \$70,200.00.

Carried.

Director reported to the Board that on 6-6-66 there was purchased from Halsey, Stuart and Co., Inc., a \$10,000.00 par value Duquesne Light Company First Mortgage bond, purchased at \$8,048.54, Moody Aaa, 2½%, maturity 8-1-77, at 79.50 to yield 5.19% for the benefit of Cemetery Perpetual Care.

Placed on file.

By the Cemetery Committee—

That we recommend acceptance of \$500.00 which was paid to the Department of Parks

and Recreation by Mrs. Dudley H. Luce for Special Care on Lot 140 Section F, in Mount Hope Cemetery.

Carried.

By Mr. Des Rochers—

That a request be made to the Personnel Department to study job classifications and duties of the Park Security officers and the Administrative Assistant of the Department.

Carried.

By Mr. Des Rochers—

That the Park Board grant its approval for the Recreation Division to hold a series of baseball clinics and that baseball managers be permitted to cooperate.

Carried.

By the Recreation Committee—

The Park Board, recognizing the recreational value of the All City Golf Medal Play tournament authorizes the Recreation Division to conduct the tournament and to establish prize amounts as submitted on the accompanying list.

Carried.

By Mr. English—

That the charges for using the practice fairways at Waverly Golf Course be discontinued.

Carried.

Staff reported on various activities and discussions by the Board ensued.

Meeting was adjourned.

Respectfully submitted,

JANE RUST,
Secretary.

APPROVED BY:

CHARLES G. HAYDEN,
Director,
Parks and Recreation.

Board member Dunnebacke stated there was a need for Yield signs on Deerfield and Hillcrest in the Churchill Downs area. She was advised that a study will be made of the area to work out a traffic pattern of major and minor streets.

A motion was made and seconded that the Board recommend to City Council that standing or parking be prohibited 10 P.M.-5 A.M. on both sides of Grand between Hillsdale to Lenawee and on both sides of Hillsdale between Capitol and Cherry to eliminate the nuisance created by cruisers on Washington in the vicinity of Grand and Hillsdale. Two other proposals relative to this situation were tabled for further study.

Carried.

A brief discussion of meter checker uniforms was held. A color chart and brochures of uniforms were reviewed by the Board. A meeting will be held by the Uniform Committee Tuesday, July 19, 1966 at 9:00 A.M. in the Traffic Department.

A letter of commendation from a Fort Wayne, Indiana resident was read by Secretary Hayes relative to the ease of driving through Lansing on US-27 due to the one-way streets and traffic signal progression.

There being no further business the meeting adjourned at 8:35 P.M.

Respectfully submitted,
LANSING TRAFFIC BOARD,
ALLEN T. HAYES,
Secretary.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, July 13, 1966

The meeting was called to order by President Hewes.

Present: Hewes, English, Miller, Hartley, Sheets, Burnham—6.

Absent: DesRochers, Carter—2.

Minutes of the June 8, 1966 meeting were approved as written.

Election of Officers:

President—Kenneth Hewes

Vice President—Justin English

Letter from H. B. Huntley, Superintendent of Water Distribution, Board of Water and Light, relative to mechanical condition of fountain at Reutter Park.

Placed on file.

Mrs. LaTane Donelin, landscape architect with the Parks and Recreation Department, presented proposed plans for the renovation of Reutter Park for the Board's consideration.

Referred to the Building and Parks Committees.

COMMUNICATIONS

Letter from Mrs. J. P. Carr commending the good conditions and service at Groesbeck Golf Course.

Placed on file.

Letter from the Greater Lansing Publinx Golf Association relative to the Awards Ceremony for the Junior Golf Program.

Placed on file.

Mr. Gerald Kosier and Mr. Ralph Schneider appeared to protest the action of the Recreation Staff in suspending Mike Schneider for the remainder of the season from Junior Baseball League games as a result of an altercation he was involved in with an umpire.

By Mr. Burnham—

That the Park Board approve and confirm the action taken by the Recreation Staff.

Carried.

Mr. Edward Ryan appeared to urge that more pleas be made to the City Council to increase the fees which are paid to umpires in the interest that more competent umpires may be hired.

COMMITTEE REPORTS AND RESOLUTIONS

By Mr. Burnham—

That up to \$10,000.00 be expended from Cemetery funds to purchase securities, at the Director's discretion, for Perpetual Care Trust fund.

Carried.

By the Cemetery Committee—

That we recommend acceptance of \$2,000.00 which was paid to the Department of Parks and Recreation by Mrs. O. Ford Growell for Special Care on Lot 65 Section S in Mount Hope Cemetery.

Carried.

By the Cemetery Committee—

Provided distribution of \$500.00 is made to the City of Lansing under terms of the will of the late Mrs. Nina Graham for Special Care of Lot 185 Section H in Evergreen Cemetery, the Park Board approves same.

Carried.

By the Recreation Committee—

The Park Board, recognizing the recreational value of the All City Seniors Golf Tournament Medal Play, authorizes the Recreation Division to conduct the tournament and to establish prize amounts as submitted on the accompanying statement.

Carried.

By the Recreation Committee—

The Park Board approves scheduling Ranney Playfield ball diamond for the Men's Regional Softball tournament on the weekend of August 26, on a regular basis of cost sharing, as done here-to-fore.

Carried.

By the Recreation Committee—

The Park Board, recognizing the recreational value of organized softball, approves scheduling of Ranney Playfield ball diamond for the State Amateur Softball Association State Meet, at a basis whereby cost of maintenance of the field and cost of ticket sellers to be furnished shall be charged to this organization for the weekends July 22 (girls) and July 29 (mens).

Carried.

By the Recreation Committee—

That the Park Board, recognizing the recreational value of the Womens All City Best Ball Medal Play tournament, authorizes the Recreation Division to conduct the tournament and to establish prize amounts as submitted on the accompanying statement.

Carried.

Recreation division report submitted.

Placed on file.

Forestry Division Report submitted.

Placed on file.

Park Division Report submitted.

Placed on file.

By the Public Relations Committee—

Inasmuch as the services of our four Park security Police are needed in our Parks during most holidays even more urgently than other periods and

Whereas it is most difficult to permit time off for compensation of their services on these days, and generally this is not possible, and

Whereas City Council has approved a premium payment of \$20.00 for each of the authorized holidays upon which uniformed police and fire personnel are required to work,

THEREFORE BE IT RESOLVED that the Park Board recommend that City Council authorize this payment to be made to Park Security Police officers working under similar circumstances.

Carried.

By Mr. English—

The Park Board wishes to acknowledge and thank the Board of Education for their past support in the summer playground program of the City and express the hope that it can continue in this support in the area of finances and personnel in the future.

Respectfully submitted,

JANE RUST,
Secretary.

APPROVED:

CHARLES G. HAYDEN,
Director,
Parks and Recreation.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, August 10, 1966

The meeting was called to order by President Hewes.

Present: Hewes, English, Carter, Des-Rochers, Hartley—5.

Absent: Burnham, Miller, Sheets—3.

Minutes of the meeting July 13, 1966 were approved as written.

COMMUNICATIONS

Letter from Charles Morscheck, President of the Optimist Club of Lansing, requesting reservation of Frances Park June 3, 1967 for a chicken barbeque.

Referred to Parks Committee.

Letter from Elmer Manson, Architect, suggesting consideration of peripheral walk at Reutter Park in new plan of Park.

Placed on file.

Letter from Raymond Guernsey, Director of Planning, requesting review of plan submitted by Walter Neller for relocation of existing school-park site.

Referred to Parks Committee.

Letter from James Simmons requesting use of old Everett football field for little league football games commencing Saturday, September 10th.

By the Recreation Committee—

That permission be granted to the request of Mr. James R. Simmons, League Representative of the Greater Lansing Junior Football League, to use the old Everett football field for little league football games for seven consecutive Saturday nights and Sunday afternoons commencing Saturday night, September 10, 1966, with charges for use of the facility to be set by Staff in accordance with costs.

Carried.

Letter from Raymond Guernsey, Director of Planning, relating specific recommendations relative to Red Cedar Flood plain and use of borrow pit areas.

By the Parks Committee—

That the Park Board recommend acceptance of an ordinance as suggested by the Planning Board to draft a City ordinance for the purpose of controlling cut and fill within the flood plain of the Grand, Red Cedar, and Sycamore Rivers in the City of Lansing, and further, that the Department of Parks and Recreation study existing borrow and gravel pit areas within the Lansing area for possible utilization for recreational use.

Carried.

By the Parks Committee—

That the Park Board again recommend to the City Council that if any practical means exist whereby the area within the Red Cedar flood plain, bordered by Aurelius Road Extension and the Red Cedar River on the west, C & O Railroad on the north, Pinetree connector to the east, and Mt. Hope Avenue to the south, may be acquired by the City for Park development, that suitable action be taken to acquire.

Carried.

Letter from Porter Realty concerning market value of Ranney business property.

Placed on file.

Letter from William K. Alderfer relative to moving the R. E. Olds mansion.

Placed on file.

REPORT TO THE BOARD

Debenture No. R 302 American Telephone and Telegraph, @ \$10,000.00 par value, 2¾%, due 12/1/70, was purchased at 88.75% to yield 5.72% and has been delivered to the City Treasurer for the benefit of the Cemetery Perpetual Care fund.

**COMMITTEE REPORTS AND
RESOLUTIONS**

By the Finance Committee—

That the Park Board permit Mr. David Phillips, Superintendent of Forestry, to attend the International Shade Tree Conference which will be held in Cleveland, Ohio August 28th through September 2nd, 1966 and that up to \$180.00 be allowed for his expenses, same to be expended from Conference fund as budgeted.

Carried.

Forestry Division report submitted.

Placed on file.

Parks Division report submitted.

Placed on file.

Recreation Division report submitted.

Placed on file.

By the Parks Committee—

In order to provide increased safety for children and the public who use Potter Park, as well as to provide more suitable means of policing the Park, and inasmuch as there now exists a situation whereby the Park road is used as a public street, and it appears that the Dakin Street bridge is unsuitable for two way vehicular traffic,

THEREFORE, the Park Board recommends that the Traffic and Public Service

Boards give consideration to closing the Dakin Street bridge to vehicular traffic.

Carried.

By the Public Relations Committee—

That the Chief of Police and the Police and Fire Board be commended for the good work of the Police officers in protecting the public property under our jurisdiction during the recent strike, and for the efficient manner in handling personal incidents.

Carried.

By Mr. Des Rochers—

That Staff prepare a break-down report of salary problems in the Department to be presented to the Park Board at the next regular meeting for discussion.

Carried.

Directors comments relative to the Jones Lake property were discussed.

Mr. Newhouse, Superintendent of Parks, announced that the Mount Hope barn has been advertised for demolition.

Meeting adjourned.

Respectfully submitted,

JANE RUST,
Secretary.

Approved by:

CHARLES G. HAYDEN,
Director of Parks and
Recreation.

836 Seymour

is hereby approved and accepted both as to form and substance and the President or Vice-President and Director of the Lansing Housing Commission are hereby authorized and directed to execute said Lease on behalf of the Lansing Housing Commission.

A motion was made by Commissioner Owen, supported by Commissioner Oliver that Resolution No. 38 be approved. Upon roll call the "Ayes" and "Nays" were as follows:

Ayes: Commissioner Blackall, Oliver, Owen—3.

Nays: None.

The Vice-President thereupon declared said Resolution adopted.

After discussion it was moved by Mrs. Oliver, supported by Commissioner Owen that payment be made to the Planning Department for technical services rendered. Upon roll call the "Ayes" and "Nays" were as follows:

Ayes: Commissioners Blackall, Oliver, Owen—3.

Nays: None.

The Vice-President thereupon declared said motion carried.

Discussion followed concerning where the breakoff point should be for Commission approval before the spending of funds for payment of bills. It was suggested that in consideration of the amount of money that the Commission is handling, that \$500.00 is an adequate figure, with quarterly overall financial reports being made.

A motion was made by Commissioner Oliver, supported by Commissioner Owen, that checks may be issued without prior Commission approval for up to \$500.00. Anything over that amount must be approved by the Commission in advance.

Upon roll call the "Ayes" and "Nays" were as follows:

Ayes: Commissioners Blackall, Oliver, Owen—3.

Nays: None.

The Vice President thereupon declared said motion carried.

The Meeting was adjourned at 3:30 P.M.

Respectfully submitted,

WILLIAM MATEER,
Secretary.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, September 14, 1966

The meeting was called to order by President Hewes.

Present: Hewes, English, Burnham, Carter, DesRochers, Hartley, Miller—7.

Absent: Sheets—1.

Minutes of the meeting August 10, 1966 were approved as written.

COMMUNICATIONS

News release from Historical Society of Michigan relative to Olds mansion.

Placed on file.

Letter from Lansing Fire Fighters requesting Parks for Flag Football League.

By the Recreation Committee—

That permission be granted as requested to Fire fighters Local No. 421 for the use of Washington Park and Quentin Park, commencing September 17, 1966 and to continue for eight Saturdays, for Flag Football League games.

Carried.

Letter from Public Service Board relative to closing Dakin Street bridge.

Placed on file.

Communication from City Council relative to proposed plans for establishment of Scott Park Drive.

Referred to parks Committee.

Letter of request to attend M.S.U. class from John Mannor, Forestry Technician,

By Mr. English—

That the request to attend classes at Michigan State University by Mr. John Mannor be granted, provided the Parks and Recreation Department is not treated unfairly as a result.

Carried.

Letter from Ralph Herriott and Howard Canady relative to increasing work force at Cemetery.

Referred to Cemetery Committee and Staff.

REPORT TO THE BOARD

1966 Summer Playground Report submitted by Roy A. Haske, Park Security Officer.

By Mr. English—

That the 1966 Summer Playground report submitted to the Park Board by Mr. Roy Haske, Park Security Officer, be referred to the Recreation Committee for study of suggestions made by Mr. Haske.

Carried.

International Shade Tree Conference report submitted by David Phillips, City Forester.

Placed on file.

COMMITTEE REPORTS AND RESOLUTIONS

By Mr. English—

Inasmuch as an appraisal has been made of the Ranney Estate business property at \$88,500.00, and inasmuch as the Park Board has no objection to the Traffic Board using this property to its best advantage, if the provision of the Trust are not violated, the Park Board recommends that this use be approved by lease agreement, with the City returning to the Ranney Trust Fund not less than 6% per annum net, based on the appraisal value as shown; and further recommends that the cost of demolition and improvements be born by the City.

Carried.

Director reported on greenhouse, lion house and bird house at Potter Park, and repair of Community Halls.

By the Cemetery Committee—

That the request of the family of Herbert Wood to remove his remains from Sub. P. Lot 297 Section J in Mount Hope Cemetery to Sub. 1 Lot 240 Section C of Evergreen Cemetery, so that he may be next to his wife, be granted.

Carried.

By the Finance Committee—

That the Park Board permit Mr. Theodore Haskell and Mr. Herbert Kipke to attend the National Recreation and Park Association Congress to be held in Washington, D.C., October 7th to 13th, 1966, and that up to \$500.00 be allowed for their expenses, same to be expended from Conference fund as budgeted.

Carried.

Forestry Division report submitted.

Placed on file.

Parks Division report submitted.

Placed on file.

The matter of Park property in the Kahres plat was taken from the table and discussed, and was again:

Referred to Parks Committee.

Recreation Division report submitted.

Placed on file.

By Mr. English—

That recommendations as presented by the Superintendent of Recreation concerning certain Recreation Division positions in need of classification changes and salary increases, be submitted to the Personnel Committee of the City Council, and to the Personnel Director of the City of Lansing, for consideration and decision.

Carried.

By Mr. English—

That the record of overtime hours worked by the Park Security Officers during the recent strike and civil disturbance be submitted to the City Council for considera-

tion of payment for hours of overtime worked.

Carried.

Mr. DesRochers commended the Recreation Staff for management of Baseball Play-offs in the State tournament.

By Mr. Hartley—

That the Recreation Superintendent write a letter of gratitude and commendation to Mr. Hal Bateman for his cooperation and performance in his press releases and the scoring for this season's adult baseball league.

Carried.

The Director reported on activities of the Department.

Mr. Kipke and Mr. Haskell showed slides of Department programs and new construction.

Meeting adjourned.

Respectfully submitted,

JANE RUST,
Secretary.

Approved by:

CHARLES G. HAYDEN,
Director Parks and Recreation.

OFFICIAL PROCEEDINGS OF THE BOARD OF TRUSTEES OF THE CITY OF LANSING EMPLOYEES' RETIREMENT SYSTEM

Proceedings, September 20, 1966

September 20, 1966

Lansing, Michigan

Retirement Board Room

8th Floor, City Hall

9:00 A.M.

The Board of Trustees met in regular session and was called to order by Chairman Gerald Graves.

Present: Trustee DeFord, Graves, Bodwin, Kline and Murningham—5.

Absent: Trustees Roe, Wilcox and Dean—3.

Present: Raymond W. Burgess, Secretary.

The minutes of the regular meeting of August 16, 1966 were received and placed on file.

The Secretary reported 14 new members, 0 retired, 2 reinstatements and 12 refunds since the last regular meeting bringing the total present annuity savings account to 711.

The Secretary reported refunds made since the last regular meeting amounting to \$8,353.05, and the retirement allowances paid for the month of August in the sum of \$14,877.96.

It was moved by Trustee Bodwin, supported by Trustee DeFord that the extension of service for Mrs. Myrtle Purdy, Municipal Court, from November 9, 1966 to November 8, 1967 be granted upon physical examination.

Carried.

It was moved by Trustee Bodwin, supported by Trustee Kline that the application for a non-duty disability retirement for Mr. Kirk Young be granted.

Carried.

It was moved by Trustee DeFord, supported by Trustee Bodwin that the waiver of the thirty day waiting period of refund of accumulated contributions for Jack Q. Ebert, Assessors Department be granted.

Carried.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, October 12, 1966

The meeting was called to order by President Hewes.

Present: Hewes, English, Burnham, Carter, DesRochers, Hartley, Miller, Sheets—8.

Absent: None.

Minutes of the meeting of September 14, 1966 were approved as written.

COMMUNICATIONS

Mr. Kenneth Winter, representing the Colonial Village Kiwanis Club, appeared to present the Park Board with a check in the amount of \$800.00 to be used for the purchase of playground equipment at Ingham Park.

By Mr. Hartley—

That the Park Board acknowledge with a letter, the gift of \$800.00 from the Colonial Village Kiwanis Club, given for the purpose of acquiring special playground equipment for use at Ingham Park.

Carried.

By Mr. Burnham—

We of the Park Board wish to express our sincere sympathy to Mrs. Neva Herriott and family in the loss of Ralph W. Herriott, our esteemed and loyal Cemetery Superintendent who was with the Department for the past fifteen years.

Carried.

Letter from Everett Eschbach complimenting us on the condition and appearance of Frances Park.

Placed on file.

Letter from Hugh Calkins offering to lease the property at 111 S. Cedar Street.

By the Parks Committee—

That the Park Board recommend that a suitable two year lease be entered into between the Calkins Paint Company and

the Park Board, at a figure of \$90.00 rental for the month of October, and \$170.00 each month thereafter, commencing November 1st, 1966, it being understood that the conditions outlined in the letter of October 11, 1966 from Mr. Calkins are satisfactory to the Park Board.

Carried.

Communication from Collins Thornton relative to option to purchase land from the State Highway Department:

By the Parks Committee—

That the Park Board recommends the sale to the Michigan State Highway Department certain lands (described on the attached copy), said lands lying south of Saginaw Street between Stanley Street and the Lansing Manufacturers Railroad, and formerly under the jurisdiction of the Park Board, and that the proceeds from this sale be reserved for future Park land purchases. These lands were reserved by the City of Lansing for the future extension of Saginaw Street and have not been used for and are not needed for Park use.

Carried.

Lansing Park Board

Mr. Charles G. Hayden, Director

Parks and Recreation Department

Lansing, Michigan

Honorable Sirs:

The fall planting plans include the extension of the city-wide planting program to the following streets:

SOUTHWEST — Berwick, Hillborn, Tennyson, Kendalwood, Wedgewood, Clayborn, Alpine, Lochmore, Kenfield, Tulip, LeGrand, Walton, Mason, N. Wadsworth, S. Wadsworth, Bernard, Calvin, Richmond.

WEST CENTRAL — Brisbane, Glasgow, Christine, Inverary, Norwich, Deerfield (N. of Holmes), Oban.

NORTHEAST — Northampton, Tulane, Vassar, Greenbriar, Bolley, Darien, Montego, Mark, Ridgeline, Lyman, Post Oak Lane, Kerry, Homer (N. of Woodruff), Imperial Circle, Emerald Circle, Majestic Circle, Fairview (N. of Hopkins), Groesbeck Blvd., Heights.

NORTHWEST — Wickham.

This planting includes approximately 442 trees some of which will be planted in the spring.

The Park Board is requested to authorize this work so that the streets may be included from this time as a part of the city-wide planting program.

Sincerely yours,

DAVID L. PHILLIPS,
City Forester.

By the Forestry Committee—

That the Park Board approve the fall planting plans outlined above as designated. These streets will hereafter be included as a part of the City-wide program.

Carried.

Communication from Allen Hayes, Traffic Engineer, relative to Scott Park Drive.

By the Parks Committee—

That the Park Board recommends establishment of a Park Drive with a 12 ft. roadway and 1½ ft. gutters through Scott Park, only if this meets with the acceptance of Mrs. Richard Scott and the Edgar Cooley interests. This drive would be conceived and constructed, together with two parking bays, for the benefit of visitors to Cooley Gardens and Scott Park, as well as to the public driving to the Oldsmobile Administrative area, and that no more than 15 ft. width of roadway, plus the parking areas, ever be used by the City for this purpose.

Carried.

Letter from the Board of Water and Light relative to fire hydrants.

Referred to Staff.

Communication from the City Attorney relative to the burial of mother and infant in the same grave.

Referred to Cemetery Committee. (Matter of change in the ordinance.)

REPORTS TO THE BOARD

Recreation Division Summer Participation report.

Placed on file.

Submission of Outdoor Swimming Pool reports for 1966.

Placed on file.

Submission of year end reports for Cemeteries.

Placed on file.

Submission of first three months Cemetery and Perpetual Care Fund reports.

Placed on file.

Forestry Division report submitted.

Placed on file.

Parks Division report submitted.

Placed on file.

Recreation Division report submitted.

Placed on file.

COMMITTEE REPORTS AND RESOLUTIONS

By the Cemetery Committee—

That the Park Board concur with the request of the Cemetery Superintendent and that staff make a request to the Personnel Committee, City Council, and to the Personnel Director, City of Lansing, for two additional IIB full time employees for Cemetery work commencing July 1, 1967.

Carried.

By the Parks Committee—

That the trade of property requested by the Walter Neller Company of our Kahres Park site, consisting of four acres, for a parcel consisting of seven and one-half acres, be recommended to City Council for acceptance, provided that the land to be acquired shall be cleared, filled and graded by the Walter Neller Company at its expense, concurrent with or before the school grounds are developed, so as to eliminate the bog area and create a suitable grade for a recreation area, and when this grade is acceptable to the Department of Parks and Recreation that the trade be consummated. The size and the topography of our present four acre site is very satisfactory and the cost of developing the new site

would be a matter of financial concern if done at City expense.

Carried.

Mr. Kipke, Superintendent of Recreation, announced that Mr. William Rhodes will replace Mr. James Salmon as Program Supervisor, thus leaving a Program Leader position open.

The Capitol Improvement six year program was discussed, revised and ordered

to be submitted to the Planning Board and the Mayor's Committee on Capitol Improvements.

Meeting adjourned.

Respectfully submitted,

JANE RUST,
Secretary.

APPROVED BY:

CHARLES G. HAYDEN,
Director,
Parks and Recreation.

OFFICIAL PROCEEDINGS OF THE THE BOARD OF APPEALS OF THE CITY OF LANSING

Special Meeting, September 22, 1966

An informal meeting was called at the request of Councilman Horace J. Bradshaw.

Present: Alfaro, Gaus, Houck, Keep, Kelley, Jones and McComb—7.

Absent: Butterfield—1.

Councilman Present: Smith, Anas, Moore and Bradshaw—4.

Also: J. C. Walters, Leo Farhat and Mr. Frederick Vorn.

Mr. Bradshaw advised that Mr. Walters wanted to build an office building of four stories, but under the present ordinance he could not. Discussion followed.

The formal meeting was called to order at 9:10 P.M. by Chairman Charles W. Keep.

No. 1524

Motion by Alfaro, seconded by McComb, that the appeal be taken from the table.

Motion carried by unanimous vote.

Mr. Farhat offered in evidence to support the appeal the soil test Borings prepared

by the Michigan Drilling Company. It was found that the subsoil conditions required caissons, and created a hardship to build only three stories. The architect had advised it will be necessary to take four more borings. Mr. Vorn was asked the cost per foot to build the building and replied it would be about \$25.00 per foot. He also mentioned that they might wish to go to 5 stories, but was informed that this would not be possible.

Motion by McComb, seconded by Gaus, that the appeal be approved.

Motion carried by the following vote:

Yeas: 7.

Nays: None.

Mr. Jones stated that he wished to go on record that when a special meeting is called that he be told what it is called for.

Motion by Gaus, that the meeting be adjourned. Meeting adjourned at 9:35 P.M.

RAYMOND C. GUERNSEY,
Secretary.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, November 9, 1966

The meeting was called to order by President Hewes.

Present: Hewes, English, Hartley, Sheets, Burnham—5.

Absent: Miller, DesRochers, Carter—3.

Minutes of the meeting of October 12, 1966 were approved as written.

COMMUNICATIONS

Letter from James Martini relative to storage of boat in Grand River Park.

By the Park Committee—

That approval be granted the Sea Explorers to allow them to dry-dock their S.E.S. "Mosquito" on Grand River Park land, provided the City of Lansing be given an insurance certificate, satisfactory to the City Attorney, to cover the City for liability.

Carried.

Expression of sympathy acknowledged by the family of Ralph Herriott.

Placed on file.

Letter of thanks from the Metropolitan Lansing Fine Arts Council for assistance from the Department in The Day With the Arts.

Placed on file.

A report was given by Mrs. Sheets, Public Relations Chairman, on the Fine Arts Festival.

Card of thanks from "Chuck" Sweeney for the use of Groesbeck October 29, 1966 for the Cross Country event.

Placed on file.

REPORTS TO THE BOARD

Cemetery financial statement and Perpetual Care statement submitted.

Placed on file.

By Mr. English—

That the Director be directed to purchase suitable bonds as soon as at least \$20,000.00 is available in the Perpetual Care Common Cash fund.

Carried.

COMMITTEE REPORTS AND RESOLUTIONS

A report was given by the Director on the progress relative to the Greenhouse and the lion house repairs.

By the Cemetery Committee—

That the Park Board recommend to the City Council that Section 10-8 (2) of the Lansing Code of Ordinances be amended to read:

"The burial of two or more persons in a single grave is prohibited except mother and babe, if buried at the same time, and except interment of the ash remains of two persons of the same immediate family, AND EXCEPT THE ASH REMAINS OF ONE PERSON MAY BE INTERRED IN A GRAVE WHEREIN LIE THE REMAINS OF ONLY ONE PERSON WHO MUST HAVE BEEN AN IMMEDIATE FAMILY MEMBER."

Carried.

Forestry Division report submitted.

Placed on file.

Parks Division report submitted.

Placed on file.

By the Park Committee—

That the Park Board recommend acquisition of a Park site, located on the south side of East Jolly Road, and on the west side of premises owned by the Board of Education, near the intersection of South Cedar Street, provided agreement can be reached with the owners of the proposed site.

Carried.

By the Park Committee—

That the Park Board permit the Board of Education to fit the physical grounds at our River's Edge school park site in conjunction with the topography as planned by the landscape engineer under contract to the Board of Education.

This authorization is in conformance with prior practice such as our Attwood school park site, and was verbally agreed upon when the location was chosen by the Park Board and the Board of Education.

Carried.

By the Park Committee—

That the Park Board commend the Board of Water and Light for its interest in the safety and protection of public property, by the planning and installation of lights in parks, which had either no lighting facilities or insufficient facilities.

Twelve park areas have had lighting installed or improved since our communication to Mr. Eckert on March 16, 1965.

We wish especially, to commend Mr. Roy Culham and Mr. Ray Jussick for their efforts and cooperation with our staff in improving these facilities.

Several park areas remain to be improved and we will continue to look forward to working with the engineering staff of the Board of Water and Light to also make these areas safer for night use.

Carried.

Recreation Division report submitted.

Placed on file.

By the Recreation Committee—

That a golf greens fee of fifty-cents (50c), the same as for resident Senior Citizens, be established for United States military personnel on active duty who are based in the Lansing area, provided their commander will certify as to their status on I.D. cards furnished by the Department.

Carried.

Mr. Haskell's report on Congress for Recreation and Parks held in Washington, D.C. October 10-14, 1966 was submitted.

Placed on file.

An invitation to the Board members was extended by Mr. Kipke to attend the Senior Citizens Thanksgiving Dinner to be held at the Fisher Local Hall on West Michigan Avenue November 16, at 12:00 o'clock.

Mr. English extended an invitation to Board members and staff to attend the wedding of his son at St. Gerard's Church, November 25th at 11:00 A.M.

The meeting was turned over to Mr. Ray Guernsey, Director of Planning, for a talk on "Central City."

Meeting adjourned.

Respectfully submitted,

JANE RUST,
Secretary.

APPROVED BY:

CHARLES G. HAYDEN,
Director,
Parks and Recreation.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Special Meeting, December 9, 1966

The special meeting was called to order by President Hewes.

Present: Hewes, Miller, DesRochers, Hartley, Sheets, Carter, Burnham—7.

Absent: English — 1.

This special meeting of the Park Board was held for the purpose of discussing the exchange of various parcels of real estate with the Michigan State Highway Department.

It was moved by Mr. Hartley, supported by Mr. DesRochers, that the report of the committee be adopted.

By the Parks Committee—

That the Park Board submit to the City Council the offers made by the Michigan State Highway Department for parts of certain park lands, needed for the construction of M-43 on West Saginaw Street and for the construction of I-496. The Park Board recommends the acceptance of the attached options permitting the Michigan State Highway Department to purchase the following park lands at the appraised prices offered, pending the approval of the City Council and a vote by the people of the City of Lansing:

West Side Park Parcel — \$184,000

That part of Tract A lying South of the following described line: Beginning 92.19 ft. South 88° 31' 12" East along Section line from Southwest corner of Section 8, T4N, R2W, thence North 1° 28' 48" East 33 ft.; thence North 67° 11' 03" East 360.71 ft.; thence North 58° 21' 36" East 284.70 ft. to a point of ending in centerline of Stanley Street which lies 337.20 ft. North 1° 31' 48" East along said centerline from said South line of Section 8.

Tract A: Beginning at the intersection of East line of Lansing Manufacturer's Railroad right-of-way and the North line of Saginaw Street, thence East to West line of Stanley Street, thence North to North line of Southwest Quarter of Southwest Quarter of Section 8, T4N, R2W, City of Lansing, Ingham County, Michigan, thence West

to Lansing Manufacturer's Railroad Right-of-Way, thence Southwesterly along said right-of-way to point of beginning.

The lands described above in fee contain 69,330 sq. ft., more or less.

Hunter Park Parcel — \$29,500

The East 33 ft. of South 32 ft. of Lot 17 (including grantor's interest, if any, in any other part of Lot 17, and those parts of Lots 18 and 19, all in Assessor's Plat No. 18, which lie South of a line described as beginning 80 ft. North along West lot line from Southwest corner of Lot 18, thence Easterly to a point 75 ft. North along lot line from Southwest corner of Lot 19, thence Southeasterly to a point of ending at the Northwest corner of Lot 29, Breiten Park Subdivision.

The lands described above in fee contain 24,280 sq. ft., more or less.

Together with all rights of ingress and egress, if any there be, to, from and between the highway to be constructed on the lands above described and the remainder of Lots 18 and 19.

Grantor also agrees to permit construction forces to enter upon the remainder of Lot 19 for the purpose of building a service road connection.

Assessor's Plat No. 18, on Southeast Quarter Section 15, T4N, R2W, City of Lansing, Ingham County, Michigan, is recorded in Liber 10, Page 21 of Plats, Ingham County Records.

Breiten Park Subdivision of Outlots A and B of Clear's Addition to the City of Lansing, Michigan, is recorded in Liber 5, Page 48 of Plats, Ingham County Records.

Stabler Park Parcel — \$278,000

All of Lots 265 through 269 of City Park Subdivision and Lots 6 and 7 of Assessor's Plat 19, and all of Lots 11 and 12 of said Assessor's Plat 19 except that part described as beginning at the intersection of East line of Allen Street (as platted in Breiten Park Subdivision) with North line of said Lot 11,

thence South along Allen Street extended 104 ft.; thence southeasterly to the Southwest corner of Lot 4, Assessor's Plat 19, thence North along subdivision line to section line, thence West to point of beginning.

The lands described above in fee contain 4.7 acres, more or less.

Together with all rights of ingress and egress, if any there be, to, from, and between the highway to be constructed on the lands above described and the remainder of said Lot 11, Assessor's Plat 19.

Assessor's Plat No. 19, on Northeast Quarter Section 22, T4N, R2W, City of Lansing, Ingham County, Michigan, is recorded in Liber 10, Page 22 of Plats, Ingham County Records.

City Park Subdivision of part of Northeast Quarter Section 22, T4N, R2W, City of Lansing, Ingham County, Michigan, is recorded in Liber 5, Page 12 of Plats, Ingham County Records.

Mifflin Street Park Parcel — \$2,200

Commencing on the East line of J. L. Putnam's Subdivision 22 feet South of the Northeast corner of Lot 20, thence N. 89° 52' 08" E. 164.64 feet, to a point on the East line of the City of Lansing City Limits, thence S. 0° 12' 48" E. 170 feet more or less to a point 165 feet due east of the Northeast corner of lot 25 J. L. Putnam's Subdivision, West 165 feet, North to beginning, Section 23, T4N, R2W, City of Lansing, Lansing Township, Ingham County, Michigan.

South Francis Street Park Parcel — \$9,200

The South 10 feet of the East 20 feet of Lot 4, the East 20 feet of Lot 5, the East 20 feet of the North 25 feet of Lot 6, the Southerly 13 feet of Lot 6, also Lots 7 through 14 inclusive, J. L. Putnam's Subdivision, Section 23, T4N R2W City of Lansing, Lansing Township, Ingham County, Michigan.

Regent Street Park Parcel — \$6,900

Commencing on the East line of Lot 13, Assessor's Plat 49, 25 feet South of the Northeast corner, thence South along the East Plat line to the South Plat line, thence Westerly to the Southwest corner of Lot 21, thence Northerly to a point 8 feet North of the Southwest corner of Lot 30, thence Southeasterly to the Southeast corner of Lot 29, thence Southeasterly to the beginning, Assessor's Plat 49, T4N, R2W, City of Lansing, Lansing Township, Ingham County, Michigan.

Total appraisal of the above city owned land:

West Side Park Parcel	\$184,000
Hunter Park Parcel	29,500
Stabler Park Parcel	278,000
Mifflin Street Park Parcel	2,200
South Francis Street Park Parcel....	9,200
Regent Street Park Parcel	6,900
	<hr/> \$509,800

Further, inasmuch as the Michigan State Highway Department has offered to the City of Lansing an exchange of properties, the Park Board recommends acceptance as a partial settlement for the above parcels. These lands are appraised and recorded by the Michigan State Highway Department as follows:

C. S. Parcel No. 33045—215 18.375± acres	\$ 60,000
C. S. Parcel No. 73113—174 11± acres	2,750
C. S. Parcel No. 23151—32 and 33 9± acres	4,000
C. S. Parcel No. 33045—C-201, C-207 38± acres	57,000
C. S. Parcel No. 33084—110, 111, 112BW 44± acres	66,000
C. S. Parcel No. 33035B—C-63 33± acres	9,900
C. S. Parcel No. 33084—97-98 13± acres	22,000
	<hr/> \$221,650

And, further, the Park Board recommends that the difference in trade with the Michigan State Highway Department be budgeted for purchase of additional park land and improvement of recreational facilities for the benefit of the residents of the City of Lansing in order to offset the loss of park land and facilities contained therein.

Carried.

Respectfully submitted,

JANE RUST,
Secretary.

Approved by:

CHARLES G. HAYDEN,
Director,
Parks and Recreation.

OFFICIAL PROCEEDINGS OF THE PARK BOARD OF THE CITY OF LANSING

Proceedings, December 14, 1966

The meeting was called to order by President Hewes.

Present: Hewes, English, Miller, Hartley, DesRochers, Sheets, Burnham—7.

Absent: Carter—1.

Minutes of the meeting of November 9, 1966 were approved as written.

Minutes of the special meeting held December 9, 1966 were approved as written.

Mrs. Linda Lund, Planning Department, was present to describe the boundaries of the proposed Red Cedar Basin property.

By Mr. Des Rochers—

Having reviewed the boundaries of the proposed Red Cedar Basin property, and having reviewed the park and recreational uses of the land involved, and realizing the necessity for acquiring this open land, that the Park Board recommend that application be made for a Federal Grant for assistance to purchase this land for Park use.

Carried.

COMMUNICATIONS

Letter from Cofeine Elsie thanking the Recreation Department for permitting the Senior Citizens to attend the 1966 Holiday on Ice Show, and for the dinner planned for December 21st at the Local No. 602 Hall.

Placed on file.

Letter from Mrs. D. K. Gustafson requesting sidewalk across Wainwright Park, referred from City Council.

Referred to Park Committee.

Letter of thanks for financial contribution from Mrs. John Hoagland, Festival Chairman, Metropolitan Fine Arts Council.

Placed on file.

Resolution from City Council, Sikewalk Committee, referred to Park Board requesting adoption of master plan for River Walk be considered.

By Mr. English—

That the Park Board go on record as supporting the River Walk program as best we can.

Carried.

Letter from the Optimist Club of Lansing requesting the use of Frances Park on June 3, 1967 for their second Annual Chicken Barbeque.

By the Park Committee—

That recognized local organizations, regularly meeting within the Lansing City limits, wishing to program an event in a City Park for the purpose of raising money to be donated to good, charitable and worthy causes, may upon request be permitted a reservation under the following conditions:

1. That the reservation not exceed a one day period.
2. That it be limited to the preparation and sale of food of a picnic nature, with fun and recreation activities permitted.
3. That there be no soliciting of other Park visitors for the cause to which the organization is dedicated.
4. That the cost expended by the Department to meet the needs of such an event will be charged against the organization, with a minimum of \$35.00, plus the regular table reservation charges.
5. The minimum charge and the table reservation charge shall be payable within a week following final approval of the reservation date, as approved by the Park Board.
6. If the funds to be raised are for the benefit of the City of Lansing, (i.e. purchase of playground equipment or for benefit of recreation programs under direction of the Department of Parks and Recreation) there will be no charge.

7. That the requested reservation will be held, pending Park Board approval, provided the time and the date is available and the event planned is in accordance with existing Park rules and ordinances.

Reservation for these events will not be approved for either Frances Park or the Carl G. Fenner Arboretum, nor will approval be granted for dates falling on Sundays or holidays.

Carried.

By Mr. English—

That the Park Board approve a reservation of the Potter Park Pavilion on June 3, 1967 for the Optimist Club of Lansing for its second annual chicken barbeque, in compliance with the Board's adopted policy relative to such requests.

Carried.

Letter from Richard Covert, President of Student Government at Lansing Community College, thanking the Department for the use of our truck and cherry picker in decorating their Christmas tree.

Placed on file.

REPORTS TO THE BOARD

Cemetery and Perpetual Care report given.

Placed on file.

Report of the purchase on November 18, 1966 of a \$20,000.00 par value Consumers Power Bond of 5½%, due 7-1-96. Total net with premiums and interest \$20,906.94.

Placed on file.

Report that on December 8, 1966 there was removed from the Treasurer's office one \$7,000.00 par value Baltimore Gas and Electric Co. Bond No. R255. \$1,000.00 of this bond was called and has been returned for encashment.

Placed on file.

COMMITTEE REPORTS AND RESOLUTIONS

By the Cemetery Committee—

That the Park Board accept the request of Delta E. Anderson, who has submitted a check in the amount of \$500.00 for Special Care on Lot 656, Section J, in Evergreen Cemetery.

Carried.

By the Cemetery Committee—

That the Parks and Recreation Department accept a check in the amount of \$100.00 from the estate of Blanche M. Campbell, Arthur Haga, Executor, for the purpose of beautification of Lot 15, Section E in Evergreen Cemetery. The sum of \$100.00 being, however, insufficient to qualify under the terms of our Special Care provisions, it is understood that these funds will be placed in the Operating Account and that proper accounting be made of future plantings that are required until this sum be entirely used.

Carried.

By the Finance Committee—

That the Park Board permit eight members of the Recreation Staff to attend the Winter Meeting of the Michigan Recreation and Park Association to be held January 4, 5 and 6 at the Jack Tar Hotel, and that up to \$160.00 be allowed for their expenses, same to be expended from Conference fund as budgeted.

Carried.

Forestry Division report submitted.

Placed on file.

Parks Division report submitted.

Placed on file.

By the Recreation Committee—

That inasmuch as members of the Armed Forces on active duty are always in possession of an official green colored "ID" card, the Department will consider this to be certification of status if shown to a golf starter on the municipal golf courses, and

Further, that members of the Armed Forces who are on leave in the Lansing area, shall be accorded the privilege of the special rate of 50c per 9 holes, as are those who are based in this area.

Carried.

Recreation Division report submitted.

Placed on file.

By the Public Relations Committee—

WHEREAS Howard Jones has been a faithful employee of the City of Lansing for nineteen years and is now retiring from the Department of Parks and Recreation, and

WHEREAS his quiet, unassuming competence, his dependable service, his honesty, regularity and sincerity have been noted and appreciated by his fellow employees and administrators, and

WHEREAS the Park Board wishes to publicly recognize the qualities that made him a valuable employee, and in appreciation express its gratitude,

THEREFORE BE IT RESOLVED that Howard Jones be so advised and wished many years of happiness and bountiful living with good health and happy memories.

Carried.

Director's report included conditions at the ski hill site; the purchase of eight lots at Jones Lake; Community Centers being in the process of renovation; Scott Woods Lake—Cheney case; the \$10,000,000.00 Bond

proposal for Capitol Improvements programming; and budget work sheets for the 1967-68 budget were distributed to Park Board members for their study.

Mr. Burnham announced that his resignation from the Park Board will be tendered to the Mayor, due to plans that will keep him away from Lansing the greater part of the year.

Meeting adjourned.

Respectfully submitted,

JANE RUST,
Secretary.

APPROVED BY:

CHARLES G. HAYDEN,
Director,
Parks and Recreation.

OFFICIAL PROCEEDINGS OF THE POLICE AND FIRE BOARD OF THE CITY OF LANSING

Proceedings, December 13, 1966

The Police and Fire Board met in regular session and was called to order by the Chairman, Donald F. Johnson.

ROLL CALL

Present: Commissioners Kelly, Johnson, Drews, Forsythe, Dunn, Schmidt, and Munyon—7.

The minutes of the previous meeting were approved as printed.

COMMUNICATIONS

A letter of appreciation was received from Mrs. Goldie C. Smith for services rendered by the Fire Dept. Ambulance Crew on Nov. 9, 1966.

Received and placed on file.

A letter of appreciation was received from Mr. and Mrs. Elton Duffy, 316 S. Clemens Ave., for services rendered by the Fire Dept. ambulance crew.

Letter of appreciation received from Sister Albert Marie, Hospital Administrator, St. Lawrence Hospital for the training and educational instruction given their employees by Insp. Henry Lecata.

Received and placed on file.

A letter of appreciation was received from Ruth Shapton, Principal at Kendon Elementary School for the program presented by men of the Fire Dept.

Received and placed on file.

A letter of appreciation was received from Mr. Wm. Manning, Superintendent of Lansing Public Schools thanking members of the Fire Department for the instructional programs presented within the city's schools.

By Comm. Munyon—

I so move that the men who have spent so many hours of their off duty time par-